

Toller Porcorum Parish Council

Minutes of the Parish Council meeting held on 13th September 2017 At Toller Porcorum Village Hall

Present:

Cllr D Ennals (Chair)

Cllr J Knowles

Cllr A Carstairs (Vice Chair)

Cllr C Baker

Cllr J Miller

Cllr J Stavenhagen

In attendance:

Mrs K Sheehan (Clerk)

Cllr Keith Day (County Councillor)

Cllr Jill Haynes (District Councillor)

1 member of the public

510. Apologies for absence

Apologies were received from Cllr Billen.

511. Declarations of interests and grants of dispensations

None.

512. To approve the minutes of the Parish Council meeting held on 12th July 2017

The minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

Proposed: Cllr J Miller

Seconded: Cllr A Carstairs

RESOLVED

513. Matters Arising

Cllr Ennals noted that the management of the PFA was underway and that all Councillors hoping to become trustees of the PFA should have received a copy of their current Declaration of Interests forms from the Clerk to help them produce a new updated declaration once the applications had gone through. Completed new Declarations should be returned within 28 days of confirmation of appointment.

In response to a query raised at the July meeting, the Clerk confirmed the total number of PC seats was 7.

Cllr Ennals confirmed that a poster regarding a potential Bridport bus had been produced and put up in the bus stop and noticeboard and an update from County Councillor Kayes would be awaited. District Councillor Jill Haynes reported that now that the 212 service was no longer operating, a replacement 'ring and ride' service from Cattistock/Maiden Newton had been arranged but was not well used. One more month of the service remained to gauge usage. Potentially school buses could be opened to public users in the future.

Cllr Stavenhagen reported that the stiles on the footpaths at Old Mills – Kingcombe Road and School Lane – Clift Lane had been repaired.

Members noted that the leaking water trough had now been fixed and thanks were recorded to Mr Miller of Symonds and Sampson for pursuing this with the landowner. On a separate matter, Cllr Haynes was also thanked for donating a filing cabinet for Parish Council use.

Action: Clerk to agenda PFA update for November's meeting. Clerk to chase up issue of overhanging vegetation by the bridge.

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514. County Matters

Cllr Day reported that much at County level was now pending the decision from the Government regarding the proposed reorganisation. This was now expected at the end of September and will result in considerable work, whatever the decision. He added that there was a concern about the level of devolution to parishes going forward and informed members that Bridport TC had a 'lengthsman' scheme for parishes to buy in services.

Action: Cllr Day to provide further details on types of work and associated costs of the lengthsman scheme at the November meeting.

515. District Matters

Cllr Haynes reported that the summer holidays period had been quiet at the District Council. She added that Dorset would acquire an 'Accountable Care System' which would bring more money to the County. Funding for the public health 'live well' programme had been successful and the Clinical Services Review would see decisions made at the end of September. Some discussion took place around the issue of providing paediatric services at Dorchester and/or Yeovil Hospitals and the wider division of care around the County. Cllrs Haynes and Day left the meeting.

516. Finance & Procedure

i. To consider the receipts and payments due

Receipts				Aug/Sept 2017
				0.00
				0.00
Payments		Voucher	Chq/Bacs	Amount
DAPTC	Subscription renewal	181	Bacs	120.75
Mrs K Sheehan	Salary/exp	182	Bacs	308.48
TP Village Hall	Hall hire (2016) represented	183	bacs	60.00
Normtec	Fingerpost work	184	Bacs	150.00
J Stavenhagen	Mileage - collect fingerpost materials	185	Chq 117	34.20
				673.43
Proposed: Cllr A Carstairs		Seconded: Cllr J Stavenhagen		RESOLVED

ii. To note the conclusion of the 2016/17 Annual Audit

The Clerk reported that the 16/17 audit had been signed off by the external auditor and no issues had been raised. Thanks were recorded to the Clerk for her work on this.

517. Planning

i. To consider any applications currently in circulation

No planning applications in circulation. Members also noted that no decision had yet been made regarding 13-15 High Street.

ii. To adopt the updated Emergency Plan

Members received the updated Emergency Plan. Cllr Ennals offered to laminate copies of the front cover for the board and bus stop. The plan was duly adopted.

Action: Clerk to provide Cllr Ennals with A5 copies for laminating.

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518. Highways and Footpaths

i. To receive an update on the fingerpost sign opposite the former Swan Inn

Cllr Stavenhagen reported that the materials had been ordered and received (eg wood and lettering) but that the company identified to do the sandblasting was no longer able to do the work. He had identified a second company who were available but noted that the quote was £250+VAT. Some wood would be left over for the next fingerpost.

ii. To consider applying for South Dorset AONB Ridgeways funding for fingerpost works.

Cllr Stavenhagen noted the previously circulated funding information and members agreed that he should approach them for match funding for the blasting, stating that the PC had already funded the materials.

Action: Cllr Stavenhagen to contact South Dorset AONB officer to discuss a possible application for funds. Clerk to apply for funding if talks seem to be positive.

iii. To consider possible 'adoption' of routes and walks in the area

Cllr Knowles reported that she had updated the walks list as far as possible. Members noted that Mr Chris Wardle had expressed an interest in the Rights of Way Officer role, but was presently away. Cllr Ennals thanked Cllr Knowles for her extensive efforts on Rights of Way in the Parish over many years and thanks were recorded to Cllr Knowles for this by all Parish Councillors present.

Action: Clerk to invite Mr Wardle and Mr Rawlings to the November meeting of Parish Council.

iv. To consider action regarding:

• School Lane Verge

Cllr Stavenhagen reported that he had spoken to the Community Highways Officer about the School Lane vegetation and felt that there were bigger issues in the village for them to attend to. Some discussion took place about how the vegetation would get cleared and Cllr Ennals agreed to use weedkiller on the path and Cllr Baker agreed to clear the dead vegetation. It was then agreed that moving forward, Cllr Stavenhagen would lead all Highways correspondence with Blair Turner, but that all emails would be copied to the Clerk to ensure the Parish Council's official records were complete.

• Sign at railway bridge

Members noted that this had been reported and that a new sign was being made.

• Rough Land at Herewood Close

Cllr Carstairs reported that a sale had been agreed for this parcel of land, thus it was not possible to discuss alternative uses for it.

Cllr Baker noted that the road surfacing to Barrowlands had badly broken up and Cllr Stavenhagen agree to report it to Highways.

Action: Cllr Stavenhagen to report surfacing issues to Highways.

519. To consider possible speakers for the 2018 Annual Parish Assembly.

The date of the 2018 APA was fixed for Wednesday 9th May, with the Annual Parish Council meeting taking place the day before. The following were identified as speakers for the Clerk to invite:

- NHS/DCC representative re: Dorset Care Record
- Tara Hansford and George Sartin
- Mike Haines of Dorset Waste Partnership

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Action: Clerk to start making arrangements for APA 2018.

520. Correspondence

Members noted the previously circulated list of correspondence prepared by the Clerk.

521. Date and Items for the next meeting – Wednesday 8th November 2017

- Clerk's annual pay review, post-CiLCA qualification appraisal. Cllr Ennals congratulated the Clerk on her recent qualification, noting a contractual and pay review was due.
- Eligibility for General Power of Competence
- Budget

522. Democratic Forum

No issues raised.

The meeting closed at 20.45.