

**Toller Porcorum Parish Council
Recreation Ground Booking Form**

Contact Details:

Name of Event:

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Name of Event Organiser:

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Contact Address:

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Contact telephone:

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Contact Mobile number:

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Contact email address:

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Name of Organisation, charity, Club

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Dates required:

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Time required:

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Description of activity

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Names & Contact details of at least one person who must be present for the entire duration of the event. (It is recommended that these people are clearly recognizable to other Users/members of the public.

Are you applying for a public entertainment or liquor licence? This will require agreement at a formal TPPC meeting

Yes No

Confirmation that suitable Liability Insurance will be in place.

Yes No

Confirmation that a suitable Risk Assessment has been or will be undertaken

Yes No

Confirmation that you have read and accepted the Toller Porcorum Parish Council Recreation Ground Policy. See Parish Website under Policies.

Signed:

Name (print)

Date: