

Toller Porcorum Parish Council

Minutes of the Parish Council meeting held on 12th July 2017 At Toller Porcorum Village Hall

Present:

Cllr D Ennals (Chair)

Cllr A Carstairs (Vice Chair)

Cllr J Miller

Cllr J Stavenhagen

Cllr J Knowles

Cllr C Baker

Cllr D Billen

In attendance:

Mrs K Sheehan (Clerk)

Cllr Ros Kayes (County Councillor)

Cllr Jill Haynes (District Councillor)

2 members of the public

497. Apologies for absence

None.

498. Declarations of interests and grants of dispensations

None.

499. To approve the minutes of the Parish Council meeting held on 10th May 2017

The minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

Proposed: Cllr A Carstairs

Seconded: Cllr J Miller

RESOLVED

500. Matters Arising

Cllr Baker reported that, in conjunction with Cllr Ennals, the Parish Council archives had now been rationalised. Thanks were recorded to Cllr Miller for accommodating the records for many years. Members noted that salient records had been dispatched to the Archives Centre in Dorchester and others passed to the Clerk. The Clerk stated that she had limited storage available and Cllr Haynes offered a filing cabinet for the Parish Council's use. The County Council's report regarding the Clinical Services Review from March had not been received by Parish Councillors, but Cllr Haynes stated this was now available to download from the Dorset For You website. Some discussion took place regarding the number of Councillors on the Council and also the co-option process. Cllr Stavenhagen reported that there had been some delays to the fingerpost works due to conflicting schedules of those involved but he thought it likely that work should be complete by the September meeting. Members noted that the finial was missing from the fingerpost at Barrowlands but that the boards had been replaced. Cllr Ennals noted that the signpost at Cliff Lane was broken. Cllr Baker stated that he felt it would be good to invite George Sartin and Tara Hansford to update the Parish at the next APA. Cllr Kayes emphasised that she was happy to help chase up Highways matters if helpful. Cllr Billen noted that she had brought copies of forms for any interested Parish Councillors to complete to become trustees of the Playing Fields Association. The Clerk stated that once the Councillors became trustees they would have 28 days to update their Register of Interests to reflect this change. All Councillors were provided with new Interests forms in order to do this. It was noted that the twice-yearly PFA meetings would be held directly after the Parish Council meetings in May and September.

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Action: Clerk to contact Electoral Services regarding the number of seats on the Parish Council.

501. County Matters

Cllr Ennals introduced Cllr Ros Kayes, recently elected County Councillor for the area. Cllr Kayes provided a brief update on bus services in the area, including developments relating to a community bus in Bridport. Cllr Kayes reported that the local government reorganisation plans were currently on hold with no decisions yet. She noted that she was keen to see parishes empowered in this process and was keen to see community based budgets for parishes working together.

Action: Clerk to prepare a poster to gauge interest in a bus to Bridport with Cllr Kayes' contact details.

502. District Matters

Cllr Haynes reported that the tri-council partnership area was continue to look at affordable housing creation on council-owned land to assist with the employment of social workers and other key workers and the retention of young families/workers.

503. Finance & Procedure

i. To consider the receipts and payments due

				June/July 2017
Receipts				
None				0.00
Total				0.00
Payments				
		Voucher	Chq No	
Staff	Salary/mileage/expenses	177	bacs	327.48
C Baker	Mileage - DAPTC meetings	178	bacs	31.95
ICO	Data collector	179	dd	35.00
J Ennals	APA Refreshments	180	bacs	42.98
				437.41

Proposed: Cllr Carstairs

Seconded: Cllr Miller

RESOLVED

ii. To receive an update on Parish Council records

Discussed under Matters Arising (above).

504. Planning

i. To consider any applications currently in circulation

No planning applications in circulation.

ii. To adopt the updated Emergency Plan

Cllr Carstairs noted a few updated telephone numbers. Mr Comer had been removed as Flood Warden after stepping down.

Action: Clerk to make suggested changes to Emergency Plan

505. Highways and Footpaths

i. To receive an update on the fingerpost sign opposite the former Swan Inn

Discussed under Matters Arising (above).

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ii. To consider options regarding overhanging vegetation at the bridge

Cllr Baker reported that there was some overhanging vegetation near the bridge, close to the new fence erected last year. Councillors noted that some work had been done in School Lane at the Clerk's request, however, it had not cleared the whole length of the Lane and there was some concern that in wet weather the verge would become impassable. Councillors agreed that with 24 hours' notice of the works pending, the Lane could be coned to prevent residents from parking and blocking the relevant areas.

Action: Clerk to chase Highways to clear vegetation at bridge and also to contact Highways about the incomplete weeding and clearance recently undertaken in School Lane.

iii. To consider possible 'adoption' of routes and walks in the area

Some discussion took place about the updating of the routes and walks in the area. Cllr Knowles had identified some residents who might assist with this.

iv. To consider possible funding application for local path improvements

Cllr Knowles reported that she had discussed the local path funding scheme with Tara Hansford. It was likely that the Parish Council would need to match fund any funding awarded under the scheme. Some discussion about routes and projects around the village took place. Councillors agreed that Route 22 – School Lane – Clift House – Four Gates would benefit from proper metal gates rather than the current stiles in order to improve the accessibility of this popular walk. Cllr Knowles concluded, stating she would be resigning the Rights of Way officer position with effect from the September PC meeting. Cllr Miller thanked her for her hard work.

Action: Clerk to write letter of application asking for costings for consideration at September meeting. Cllr Knowles to approve draft of letter. Cllr Knowles to update Routes information sheet as far as possible for September meeting (in conjunction with Mr Wardle).

506. To consider any proposals for the DAPTC AGM

None.

507. Correspondence

Members noted the previously circulated list of correspondence prepared by the Clerk.

508. Date and Items for the next meeting – Wednesday 13th September 2017

- Rights of Way

509. Democratic Forum

Mr Phil Fryer raised the future role of the Rights of Way officer, noting that there are several paths needing serious attention. He stated that some routes are inaccessible due to gates being tied together. Cllr Ennals stated that the Rights of Way officer position would be further discussed at the September meeting. The Clerk was asked to email the agent of the landowner at Route 12, to highlight the overflowing water trough which is currently rendering the path impassable.

The meeting closed at 20.30.