

Toller Porcorum Parish Council

Minutes of the Parish Council meeting held on 13th November 2019 At Toller Porcorum Village Hall

Present:

Cllr D Ennals (Chair)
Cllr J Stavenhagen
Cllr J Miller
Cllr Jones

Cllr P Crabbe
Cllr N Farmer
Cllr Wardle

In attendance:

Mrs K Sheehan (Clerk), 3 members of the public.

Cllr Ennals welcomed everyone to the meeting.

Public Democratic Forum

None raised although some discussion took place about whether the Democratic Forum was best placed at the start or end of the meeting.

671. Apologies for absence

Apologies were received and accepted from Cllr Farmer for lateness and County Cllr Alford.

672. Declarations of interests and grants of dispensations

Cllr Jones declared an interest in the item relating to the WI's request for a tree by virtue of her membership of the WI. Cllrs Ennals and Farmer declared interests in the TPRAA grant request by virtue of being on the TPRAA. Cllrs Wardle and Stavenhagen declared interests in items relating to the CLT, both being members of the CLT. All members were permitted to speak and vote on the budget and precept issues in order that business could be transacted.

673. To approve the minutes of the Parish Council meeting held on 11th September 2019

The minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

Proposed: Cllr P Crabbe

Seconded: Cllr J Stavenhagen

RESOLVED

674. Matters arising

The following issues were discussed as matters arising from the minutes:

- Verge trimming at top of Toller Hill – Cllr Stavenhagen had spoken to Highways who had agreed to extend the strimming.
- Cllr Stavenhagen also reported he was monitoring the sightlines at the bridge which had not been cut back enough, but some seasonal die back had begun.

675. Reports from Outside Bodies

i. Dorset Council

Cllr Alford had circulated a written report prior to the meeting. Cllr Alford arrived later in the meeting and reported that the new Dorset Council plan was being circulated. He also took comments suggesting that the new Local Plan should required all new builds to be fitted with heat pumps and solar panels.

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ii. DAPTC

The AGM had recently taken place but Cllr Crabbe was unable to attend.

iv. Playing Fields Association

Cllr Ennals reported that:

- Pathing had nearly been installed but delayed due to logistical issues until after Christmas.

v. Report from Cllr Farmer on Dorset Parish and Town Council meeting

Cllr Farmer arrived later in the meeting and reported that:

- Many parishes don't have clerks and struggle;
- Most points raised were about the relationship and communication between Dorset Council and Parish Councils;
- It was important for PCs to have face to face contact with DC officers on an operational level.

676. Finance & Procedure

i. To consider the receipts and payments due and note bank reconciliation

Receipts			Oct/Nov 2019
30-09-19	Dorset Council	Precept	2980.00
			2980.00

Payments		Voucher	Chq/Bacs	Amount
TP Village Association	Donation	244	126	165.00
TP Rec Area Association	Donation	245	127	800.00
TP PCC	Donation	246	129*	395.00
Staffing	Salary/expenses	247	BACS	346.58
HMRC	PAYE	248	BACS	6.20
DAPTC	New Cllr Induction course fee	249	BACS	40.00
				1752.78

Proposed: Cllr H Jones

Seconded: Cllr D Ennals

RESOLVED for payment

ii. To consider updated Standing Orders

Deferred until January meeting.

iii. To consider a grant request from the Trustees of the TPRAA

Members considered a request for £500 towards the cost of a new spring rocker at the playing field.

Proposed: Cllr C Wardle

Seconded: Cllr H Jones

RESOLVED under

GPC

iv. To consider a grant request from the WI and choir towards a village Christmas tree

This request was considered. Instead of a grant being resolved, it was proposed that the PC would spend a maximum of £150 in the January sales to procure an artificial tree and outdoor lighting for a PC-owned tree to be made available for loan to community groups.

Proposed: Cllr C Wardle

Seconded: Cllr D Ennals

RESOLVED

v. To consider the Budget and Precept for 2020-21

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The Clerk introduced the draft budget which had been previously circulated to councillors. The following comments were made:

- Grants should be adjusted to allow an inflationary increase over the past three years;
- Air Ambulance line could now be deleted;
- Queries regarding why the Post Office insurance contribution was made out to the Village Association – Clerk was asked to write to Mr C Baker and query this and establish the terms of reference for the VA;
- A defibrillator maintenance line to be inserted to the value of £90 p/a;
- Defibrillator replacement fund suggested – Clerk asked to check how the PC could acquire 'ownership' of the defibrillator going forwards;
- Service Devolution budget was queried now that Dorset Council had been established and Councillor Alford agreed to find out if the old DCC 'Working Together' chargeable services were still in force; Clerk asked to check with DAPTC about service devolution lines;
- Pensions decision to be included in budget but itemised separately on January's agenda; notice being given via these minutes that this issue will be considered.

Budget and precept decision to be on January's agenda.

vi. To review the Press and Media Policy

Deferred to January's meeting

vii. To appoint an internal auditor for the 2019/20 financial year

The council's current internal auditor, Mrs M Harding, was reappointed for another year.

Proposed: Cllr J Miller

Seconded: Cllr D Ennals

RESOLVED

677. Planning

- i. To consider any planning applications in circulation/note determinations**
- No applications currently in circulation
 - **DETERMINATIONS: WD/D/19/001788 Higher Kingcombe Lodge – APPROVED**
 - **WD/D/19/001203 The Old Barn, Kingcombe Lane - APPROVED**

678. Highways and Footpaths

i. To receive a Highways update

Cllr Stavenhagen reported that:

- There were not many current highways issues in the village;
- He would raise a surfacing query by Manor Farm with Highways;
- A possible brickwork issue with Powerstock Bridge would also be raised;
- Village speed limit consultation would begin on 21st November
- Issues relating to the BOAT surface (School Lane to Kingcombe Road) had been raised by the clerk with the DC Countryside team.

iii. To receive a footpaths update

Councillor Wardle reported that:

- The gates had been installed but complaints had been received about mud pooling in the gateways, the Rights of Way officer had responded to say chippings should have been laid when the gates were installed to improve drainage. Rangers had now been asked to do this – ongoing monitoring.

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679. Correspondence

Noted. Email correspondence between Cllr Ennals and First Bus Wessex was noted, and it was agreed that this could be shared in Toller Times/Facebook page.

670. Date and items for the next meeting – Wednesday 8th January 2020

- Items for the agenda to be notified to Clerk 7 days in advance of the meeting.
- To include Budget/Precept discussions
- Part II Proposed Standing Orders
- Review of Press and Media Policy
- Employment policies (if time)

The meeting closed at 9.25pm.