

TOLLER PORCORUM PARISH COUNCIL

Annual Meeting of Parish Council | Wednesday 13 May 2026

Appendix B – End of Year Finance Report

Minute reference: 26/05-10

Bank Reconciliation March 2026

Prepared by Clare Smith (RFO), 7 April 2026

A	Bank Reconciliation at 31/03/2026			
	Cash in Hand 01/04/2025			13,193.16
	ADD Receipts 01/04/2025 - 31/03/2026			10,439.48
	SUBTRACT Payments 01/04/2025 - 31/03/2026			8,399.51
	Cash in Hand 31/03/2026 (per Cash Book)			15,233.13
B	Cash in hand per Bank Statements			
	Petty Cash	31/03/2026	0.00	
	Lloyds Current Account	31/03/2026	1,221.20	
	Lloyds Savings Account	31/03/2026	14,011.93	
				15,233.13
	Less unrepresented payments			15,233.13
	Plus unrepresented receipts Adjusted Bank Balance			15,233.13
	A = B Checks out OK			

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Transactions for March 2026

RECEIPTS

Date	Description	From	Net	VAT	Total
09.03.2026	Interest	Lloyds	£5.76	£0.00	£5.76
20.03.2026	Vat Reclaim	HMRC	£0.00	£286.06	£286.06
			£5.76	£286.06	£291.82

All invoices for payments below have been examined, verified and certified by Clare Smith, RFO.

PAYMENTS

Date	Description	Payee	Net	VAT	Total
01.03.2026	Service charge	Lloyds	£4.25	£0.00	£4.25
03.03.2026	Grass cutting	Countrywide Grounds Maintenance Ltd	£116.67	£23.33	£140.00
	APA refreshments	Jane Ennals	£50.00	£0.00	£50.00
11.03.2026	Website	Hugo Fox	£9.99	£2.00	£11.99
17.03.2026	Toller Times	Footprints Ltd	£38.67	£7.73	£46.40
27.03.2026	Grass cutting	Countrywide Grounds Maintenance Ltd	£116.67	£23.33	£140.00
	Service charge	Lloyds	£4.25	£0.00	£4.25
31.03.2026	Hall Hire	TP Village Hall	£24.00	£0.00	£24.00
	Pension	Dorset LGPS	£126.28	£0.00	£126.28
	Salary & allowances	Clare Smith	£507.27	£0.00	£507.27
			£998.05	£56.39	£1,054.44

Transfers between bank accounts for March 2026

TRANSFERS

Date	Description	From	To	Total
17.03.2026	To cover payments	Lloyds Savings	Lloyds Current	1,000.00
				£1,000.00

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Position Against Budget at End of Year, 31 March 2026

01 Income

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
1	Precept	9,850.00	9,850.00						(0%)
2	Grants received								(N/A)
3	VAT reclaim								(N/A)
4	Bank interest	120.00	90.84	-29.16				-29.16	(-24%)
31	CIL								(N/A)
SUB TOTAL		9,970.00	9,940.84	-29.16				-29.16	(-0%)

03 Staff Costs

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
5	Staff salary				2,744.32	2,675.43	68.89	68.89	(2%)
12	Clerk's allowance				312.00	312.00			(0%)
13	Clerk's mileage				200.00	191.97	8.03	8.03	(4%)
45	Staff pension				603.75	778.56	-174.81	-174.81	(-28%)
SUB TOTAL					3,860.07	3,957.96	-97.89	-97.89	(-2%)

04 Admin-Office

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
6	Insurance				614.00	595.81	18.19	18.19	(2%)
7	Village Hall hire				100.00	134.00	-34.00	-34.00	(-34%)
8	Membership				250.00	244.15	5.85	5.85	(2%)
9	Training				600.00	150.00	450.00	450.00	(75%)
10	Audit - internal				150.00	175.00	-25.00	-25.00	(-16%)
14	Office printing & stationery				100.00		100.00	100.00	(100%)
15	Website				190.00	155.76	34.24	34.24	(18%)
27	Misc expenses				200.00	290.73	-90.73	-90.73	(-45%)
32	Software IT				250.00	250.83	-0.83	-0.83	(-0%)
44	Bank service charge				51.00	51.00			(0%)
SUB TOTAL					2,505.00	2,047.28	457.72	457.72	(18%)

05 Council Assets

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
17	Toller Porcorum Recreation Area								(N/A)
20	Grit bin refills				200.00	200.00		200.00	(100%)
21	Noticeboard/seats				100.00	100.00		100.00	(100%)
22	Office equipment				50.00	50.00		50.00	(100%)
23	Bus shelter				150.00	150.00		150.00	(100%)
24	Defibrillator costs				199.00	199.00		199.00	(100%)
38	Signposts				100.00	100.00		100.00	(100%)
46	Grit bins/sandbag stores				100.00	100.00		100.00	(100%)
49	Telephone Box					1.00	-1.00	-1.00	(N/A)
SUB TOTAL					899.00	1.00	898.00	898.00	(99%)

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06 Grants and Donations

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
16	Churchyard (grant)								(N/A)
18	Village Association (grant)								(N/A)
19	Grants				700.00	700.00			(0%)
36	Country Cars								(N/A)
SUB TOTAL					700.00	700.00			(0%)

07 Projects/Maintenance

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
26	Village maintenance								(N/A)
30	Gates project								(N/A)
34	Future Projects								(N/A)
SUB TOTAL									(N/A)

08 Reserves- Earmarked

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
29	Election recharge								(N/A)
35	Working reserve								(N/A)
48	TP Recreation Area				1,000.00		1,000.00	1,000.00	(100%)
50	Asset replacement								(N/A)
SUB TOTAL					1,000.00		1,000.00	1,000.00	(100%)

10 Recreation Ground

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
39	Signs at Rec Ground					9.97	-9.97	-9.97	(N/A)
40	Inspection				100.00	107.50	-7.50	-7.50	(-7%)
41	Grass and hedge cutting				700.00	1,233.35	-533.35	-533.35	(-76%)
42	Solicitors fees								(N/A)
47	Repair/replacement				200.00		200.00	200.00	(100%)
SUB TOTAL					1,000.00	1,350.82	-350.82	-350.82	(-35%)

Summary

NET TOTAL	9,970.00	9,940.84	-29.16	9,964.07	8,057.06	1,907.01	1,877.85
V.A.T.		498.64			342.45		
GROSS TOTAL		10,439.48			8,399.51		

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End of Year Statement of Accounts, 31 March 2026

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	13,193.16	
Cash in Hand		
Precept	9,850.00	
Grants received		
VAT reclaim		
Bank interest	90.84	
Staff salary		2675.43
Insurance		595.81
Village Hall hire		134.00
Membership		244.15
Training		150.00
Audit - internal		175.00
Clerk's allowance		312.00
Clerk's mileage		191.97
Website		155.76
Grants		700.00
Misc expenses		290.73
Software IT		250.83
Signs at Rec Ground		9.97
Inspection		107.50
Grass and hedge cutting		1233.35
Bank service charge		51.00
Staff pension		778.56
Telephone Box		1.00
VAT	498.64	342.45
	10,439.48	8,399.51
Closing Balances:		
Balances in Bank Account		15,233.13
Cash in Hand		
TOTAL	23,632.64	23,632.64

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End of Year Reserves, 31 March 2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Asset replacement	1,200.00	3,750.00			4,950.00
TP Recreation Area	1,870.00	2,130.00			4,000.00
Working Reserve	4,487.50	1,795.63			6,283.13
Total Earmarked	12,306.99	2,926.14			15,233.13
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TOTAL RESERVE	12,306.99	2,926.14			15,233.13
GENERAL FUND					
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TOTAL FUNDS					15,233.13