# TOLLER PORCORUM PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972
NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL OF TOLLER PORCORUM

Dear Councillor,
You are hereby summoned to attend a Staffing Committee Meeting
of Toller Porcorum Parish Council on

**Wednesday 11 November 2026 at 6:30pm at Toller Porcorum Village Hall**

[redacted] Parish Clerk, 5.11.2026

*Members of the press and public are to be excluded from part of this meeting as some items are confidential, relating to individual members of staff and are subject to the Public Bodies (Admission to Meetings) Act 1960. Some appendices will not be published as these too are confidential.*

## AGENDA

**SC26/11-1.** To receive and accept apologies for absence

**SC26/11-2.** To receive declarations of interest or any grants of dispensation

**SC26/11-3.** Approve and sign, as a true and accurate record, the minutes of the Staffing Committee Meeting held 13 May 2026 (Appendix A)

**SC26/11-4.** Motion to exclude members of the press and public from the meeting as all further items are confidential, relating to individual members of staff, and are subject to the Public Bodies (Admission to Meetings) Act 1960

**SC26/11-5.** Conduct 6-month appraisal of the clerk

i. Review performance
ii. Review progress with agreed priorities (Appendix B CONFIDENTIAL)

**SC26/11-6.** Approve 6-month appraisal of the clerk

**SC26/11-7.** Consider a report to full council