

TOLLER PORCORUM PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL OF TOLLER PORCORUM

Dear Councillor,

You are hereby summoned to attend a Full Council meeting of Toller Porcorum Parish Council on
Wednesday 10 July 2024 at 6.30pm at Toller Porcorum Village Hall



Parish Clerk, 3.07.2024

Members of the press and public are welcome to attend

AGENDA

Please note: before the meeting starts photos will be taken of the Parish Council

- 24/07-1.** Public Democratic Forum (*members of the public can comment on agenda items and put questions to the Council. Comments/questions may be answered later or become a future agenda item. Up to 15 minutes is set aside for this part of the meeting*).
- 24/07-2.** To receive apologies for absence.
- 24/07-3.** To receive declarations of interest or any grants of dispensations.
- 24/07-4.** Welcome by Chairman.
- 24/07-5.** To approve the minutes of the Annual Parish Council Meeting held 15 May 2024 (Appendix A).
- 24/07-6.** Matters arising from minutes of the last meeting for information only.
- 24/07-7.** Dorset Council report.
- 24/07-8.** Finance
 - i. To approve the accounts for May and June 2024 (Appendices B, C and D).
 - ii. To consider payments due for July and August 2024 (Appendix E).
 - iii. To review and confirm updated Grant Awarding Policy and Grant Aid Application Form (Appendix F).
 - iv. To review the Asset Register (Appendix G).
 - v. To confirm there are no conflicts of interest with BDO LLP
- 24/07-9.** Review Action List 2024-25
 - i. Consider plan to review and update all policies and procedures (13 x governance policies, 11 x staffing and councillor policies and 2 x Parish policies)
- 24/07-10.** Highways
 - i. Powerstock Bridge update
 - ii. Grit bin request from Powerstock Parish Council update (Appendix H).
 - iii. Brief verbal report from Councillor Helen Jones
- 24/07-11.** Environment including Rights of Way
 - i. Maiden Newton Trailway update
 - ii. Consider resolution with Maiden Newton and Frome Vauchurch Parish Council (Appendix I).
 - iii. Watery Lane Bridge and fallen tree update
 - iv. Brief verbal report from Councillor Chris Wardle
- 24/07-12.** DAPTC update from Councillor Neil Farmer
- 24/07-13.** Ammonite Patient Participation Group update from Chris Wardle (Appendix J meeting summary).

TOLLER PORCORUM PARISH COUNCIL

24/07-14. To receive brief verbal reports from Councillors representing the areas below:

- i. Finance Working Group
- ii. Recreation Ground Working Group
- iii. Community (including Church and Village Hall)
- iv. Planning
- v. Emergency planning

24/07-15. Create Staffing Committee for Clerk's probation review due after 30 July 2024

- i. Review terms of reference available on [the Parish Council website/Policies and Procedures/Staffing Committee ToR](#) or by contacting the Clerk
- ii. Select 3 Councillors to Staffing Committee

24/07-16. Confirm how to action licensing applications from Dorset Council (Appendix K).

24/07-17. To receive any correspondence received for noting.

24/07-18. To confirm arrangements for September Parish Council meeting.