

# TOLLER PORCORM PARISH COUNCIL

Full Parish Council Meeting | Wednesday 19 November 2025

## Appendix D – DRAFT Budget Report

Minute reference: 25/11-7.iii, iv, v, vi

Prepared by clerk, Clare Smith, as RFO, from recommendations made by the Finance Working Group

This report is to be used alongside AppE-DRAFT-BudgetPrecept-2627

### Current Budget 2025/26

**Projected Outturn on Budget** (pages 1 and 2 of AppE-DRAFT-BudgetPrecept-2627)

Spending that is projected to change by more than 15% and/or £200 against the budget requires an explanation.

#### 03 Staff Costs

- 45 Staff pension: error made calculating pension payments as employee contributions were not included.

#### 04 Admin Office

- 7 Village Hall hire: invoices incurred in the previous financial year entered against this budget, plus an additional booking of the hall for CPR and Defibrillator training.
- 9 Training: courses not been taken.
- 10 Internal audit: new auditor at increased cost in line with industry increases.
- 14 Office printing and stationery: nothing spent against budget.
- 15 Website: true costs against estimated costs.

#### 05 Council Assets

- 20 Grit bin refills: true cost of refills not available at budget setting time.
- 49 Telephone Box: no budget available as asset acquired in this financial year.
- All other lines in Council Assets: nothing spent against budget.

#### 10 Recreation Ground

- 39 Signs at Rec Ground: no budget for this financial year.
- 41 Grass and hedge cutting: new grass cutting contract with increased number of cuts, plus additional reset cut.
- 47 Repair/replacement: nothing spent against budget as repairs have been completed by councillors.

**Projected Budget over/underspend 2025/26** (page 2 of AppE-DRAFT-BudgetPrecept-2627)

Projected underspend of 5% at £498.92.

Underspend includes £450.00 not currently spent against budget for 05 Council Assets:

21 Noticeboard/seats, 23 Bus shelter, 38 Signposts, 39 Grit bins/sandbag stores.

RECOMMENDATION: any unspent budget from 05 Council Assets moved into new reserve, Asset Replacement (if creation approved), and £48.92 to Working reserve.

**Projected Outturn on Reserves** (page 3 of AppE-DRAFT-BudgetPrecept-2627)

If the recommendation above is accepted, projected total reserves at year end will be £14,691.92.

**Projected Outturn on Income** (page 4 of AppE-DRAFT-BudgetPrecept-2627)

Reclaimed VAT cannot be considered income as VAT is not included in budgeted amounts.

Savings account interest reduced to 0.08% in May and to 0.06% in September leaving 4 Bank interest below budget.

RECOMMENDATION: identify a higher interest savings account and transfer £5,000 to generate more interest.

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## DRAFT Budget 2026/27

**Proposed Budget** (pages 1 and 2 of AppE-DRAFT-BudgetPrecept-2627)

3% has been added to 2025/26 outturn where an actual cost is unavailable.

Additional explanations are below.

### 03 Staff Costs

- The clerk will start 2026/27 on pay scale L10 (awarded upon achieving CiLCA in 2025/26) and a potential increase to L11 at annual appraisal
- Increases to pay scales have been calculated at the same percentage increases as 2025/26: L10 at +3.16%, L11 at +3.26%
- An additional 10 hours have been added to the budget for unforeseen circumstances.

### 04 Admin Costs

- Insurance may rise due to addition of Telephone Box. The Finance Working Group recommend insuring the box for accidental damage but not replacement to keep costs down

### 05 Council Assets

- Budget cut to 0 for items that have not incurred spend since 2023/24
  - Allows for increases in other areas while keeping precept, and therefore Council Tax, as low as possible
- Proposed reserve, Asset Replacement, considered sufficient for 2026/27 at projected outturn for 2025/26 of £4,950

### 06 Grants and Donations

- Significant increase in budget in order to meet extra demands throughout the community

### 10 Recreation Ground

- Budget cut to 0 for repairs/replacement as any incurred spend will come from earmarked reserve

**Proposed Reserves** (page 3 of AppE-DRAFT-BudgetPrecept-2627)

Projected total reserves at year end will be £15,691.92.

Aim of total reserve of £20,000 by 2031 will require £1,077 in each of the next 4 years.

**Precept** (page 5 of AppJ-DRAFT-BudgetPrecept-2526)

The precept is decided by the following calculation:

$$[\text{Budgeted amount}] \text{ MINUS } [\text{Income from interest/grants}] \text{ EQUALS } [\text{Precept}]$$

The calculated precept for 26/27 is £11,026.43, a 11.94% increase on the precept for 25/26.

Band D increase is estimated on the tax base issued by Dorset Council in 2024 and is likely to change.

The updated tax base is expected in early December.

**3 Year Plan** (pages 6 and 7 of AppE-DRAFT-BudgetPrecept-2627)

3% has been added to all budget lines for year 2 (2027/28) except for 10 Recreation Ground/41

Grass and hedge cutting where 3% has been added to hedge cutting costs only (estimated at £130) as grass cutting costs are fixed.

3% has been added to all budget lines for year 3 (2028/29).