

TOLLER PORCORUM PARISH COUNCIL

Full Parish Council Meeting | Wednesday 14 January 2026

Appendix C – Payments Due for January and February 2026

Minute reference: 26/01-7.iii

Draft Payments List for January and February 2026

Prepared by Clare Smith (RFO), 6 January 2026

Payee	Reason	Net	VAT to reclaim	Total
JANUARY				
Hugo Fox	Website	9.99	2.00	11.99
Lloyds	Service charge	4.25	0.00	4.25
Clare Smith	Salary & allowances	507.27	0.00	507.27
Dorset LGPS	Pension	126.28	0.00	126.28
Countrywide Grounds Maintenance Ltd	Grass cutting	116.67	23.33	140.00
Clare Smith	Microsoft 365 subscription	70.83	14.16	84.99
FEBRUARY				
Hugo Fox	Website	9.99	2.00	11.99
Lloyds	Service charge	4.25	0.00	4.25
Countrywide Grounds Maintenance Ltd	Grass cutting	116.67	23.33	140.00
		Total:	966.20	64.82
				1,031.02

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Invoices to support Draft Payments List

Salary and pension information not available until payments made.

Lloyds invoice not received when agenda published.

Invoices for February not received at time of meeting

HugoFox

Connecting Communities

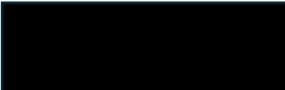
TAX INVOICE

Toller Porcorum Parish Council
3 The Briars
Wool
Wareham
Dorset
BH20 6NA

Invoice Date
9 Dec 2025
Invoice Number
INV-20898
VAT Number
156359683
Hugofox Limited
Evingar Road
WHITCHURCH
Hampshire
RG28 7EU
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
Parish Council (Bronze) (9 Dec 2025 to 5 Jan 2026)	1.00	9.99	20%	9.99
Subtotal				9.99
TOTAL VAT 20%				2.00
TOTAL GBP				11.99
Less Amount Paid				11.99
AMOUNT DUE GBP				0.00

Due Date: 8 Jan 2026



If Direct Debit has already been set up, please keep invoice for your records.

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Full Parish Council Meeting | Wednesday 14 January 2026



INVOICE NO. 668739

Toller Porcorum Parish Council
c/o 3 The Briars, Wool
Wareham
Dorset
BH20 6NA

Date: 31/12/2025
Period: 01/12/2025 to
31/12/2025
Customer Reference: GWT015
Order No.:
Site: 3 The Briars, Wool
Wareham Dorset BH20
6NA
Invoice Terms: 30 Days from invoice
date

Description

Grounds Maintenance Monthly Cost

To help reduce our impact on the environment we would kindly ask
that payments are made by BACS where possible.

Remittance advice can be emailed to cgmaccounts@nbl.com
putting REMITTANCE in the subject.

Sub-Total ex VAT	£116.67
VAT @ 20 %	£23.33
Total inc VAT	£140.00
Amount Applied	£0.00
Balance Due	£140.00

To discuss this invoice over the phone, please call 0800 234567.

VAT Number: 611 7312 79

How To Pay

DUE DATE: 30/01/2026 AMOUNT DUE: £140.00



Direct Deposit

Bank
Acc. Name
Sort Code
Acc. No.

INVOICE NO. 668739

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Invoice

For questions go to
<http://support.microsoft.com/> and choose
your product for support.

Invoice No: 6390294978665147281

Date: 02/01/2026

Sold To: Clerk TPPC
3The Briars
Wool
BH20 6NA Wareham Dorset
United Kingdom

Item	Qty	Amount
Microsoft 365 Personal	1.0	Total Pre-Tax Charges
		VAT (20.00%)
		Total Amount (GBP)

Amount Due (GBP) 0

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INVOICE

Toller Porcorm Parish Council
c/o 3 The Briars
Wool
Wareham
Dorset
BH20 6NA

Invoice date Clare Smith
6 January 2026 3 The Briars
Invoice number Wool
INV-0005 Wareham
Due date Dorset
31 January 2026 BH20 6NA
missussmith@icloud.com
7957640422

Description	Amount GBP
Microsoft 365 Personal 1 year subscription	70.83
VAT 20%	14.16
(made on personal debit card)	
	Total GBP
	84.99

BACS payments to:

Mrs Clare Smith

