

# TOLLER PORCORM PARISH COUNCIL

Full Parish Council Meeting | Wednesday 14 January 2026

## Appendix C – Payments Due for January and February 2026

Minute reference: 26/01-7.iii

### Draft Payments List for January and February 2026

Prepared by Clare Smith (RFO), 6 January 2026

Payee	Reason	Net	VAT to reclaim	Total
<b>JANUARY</b>				
Hugo Fox	Website	9.99	2.00	11.99
Lloyds	Service charge	4.25	0.00	4.25
Clare Smith	Salary & allowances	507.27	0.00	507.27
Dorset LGPS	Pension	126.28	0.00	126.28
Countrywide Grounds Maintenance Ltd	Grass cutting	116.67	23.33	140.00
Clare Smith	Microsoft 365 subscription	70.83	14.16	84.99
<b>FEBRUARY</b>				
Hugo Fox	Website	9.99	2.00	11.99
Lloyds	Service charge	4.25	0.00	4.25
Countrywide Grounds Maintenance Ltd	Grass cutting	116.67	23.33	140.00
<b>Total:</b>		<b>966.20</b>	<b>64.82</b>	<b>1,031.02</b>

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## Invoices to support Draft Payments List

Salary and pension information not available until payments made.

Lloyds invoice not received when agenda published.

Invoices for February not received at time of meeting



## TAX INVOICE

Toller Porcorum Parish Council  
3 The Briars  
Wool  
Wareham  
Dorset  
BH20 6NA

Invoice Date  
9 Dec 2025

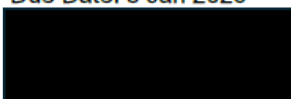
Invoice Number  
INV-20898

VAT Number  
156359683

Hugofox Limited  
Evingar Road  
WHITCHURCH  
Hampshire  
RG28 7EU  
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
Parish Council (Bronze) (9 Dec 2025 to 5 Jan 2026)	1.00	9.99	20%	9.99
Subtotal				9.99
TOTAL VAT 20%				2.00
TOTAL GBP				11.99
Less Amount Paid				11.99
AMOUNT DUE GBP				0.00

Due Date: 8 Jan 2026



If Direct Debit has already been set up, please keep invoice for your records.

# TOLLER PORCORM PARISH COUNCIL

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## INVOICE NO. 668739

Toller Porcorum Parish Council  
c/o 3 The Briars, Wool  
Wareham  
Dorset  
BH20 6NA

**Date:** 31/12/2025  
**Period:** 01/12/2025 to 31/12/2025  
**Customer Reference:** GWT015  
**Order No.:**  
**Site:** 3 The Briars, Wool  
Wareham Dorset BH20 6NA  
**Invoice Terms:** 30 Days from invoice date

### Description

Grounds Maintenance Monthly Cost

To help reduce our impact on the environment we would kindly ask that payments are made by BACS where possible.

Remittance advice can be emailed to [cgmaccounts@nbly.com](mailto:cgmaccounts@nbly.com) putting REMITTANCE in the subject.

To discuss this invoice over the phone, please call 0800 234567.

VAT Number: 611 7312 79

<b>Sub-Total ex VAT</b>	£116.67
<b>VAT @ 20 %</b>	£23.33
<b>Total inc VAT</b>	£140.00
<b>Amount Applied</b>	£0.00
<b>Balance Due</b>	£140.00

### How To Pay

**DUE DATE:** 30/01/2026 **AMOUNT DUE:** £140.00



#### Direct Deposit

Bank  
Acc. Name  
Sort Code  
Acc. No.

INVOICE NO. 668739

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## Invoice

For questions go to  
<http://support.microsoft.com/> and choose  
your product for support.

Invoice No: 6390294978665147281

Date: 02/01/2026

Sold To: Clerk TPPC  
3The Briars  
Wool  
BH20 6NA Wareham Dorset  
United Kingdom

Item	Qty	Amount	
Microsoft 365 Personal	1.0	Total Pre-Tax Charges	70.83
		VAT (20.00%)	14.16
		<hr/>	
		Total Amount (GBP)	84.99
Amount Due (GBP)			0

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## INVOICE

Toller Porcorm Parish Council  
c/o 3 The Briars  
Wool  
Wareham  
Dorset  
BH20 6NA

**Invoice date**  
6 January 2026

**Invoice number**  
INV-0005

**Due date**  
31 January 2026

Clare Smith  
3 The Briars  
Wool  
Wareham  
Dorset  
BH20 6NA  
  
missussmith@icloud.com  
7957640422

Description	Amount GBP
Microsoft 365 Personal 1 year subscription	70.83
VAT 20%	14.16
(made on personal debit card)	
<b>Total GBP</b>	<b>84.99</b>

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BACS payments to:

Mrs Clare Smith

